



Recognize

Onboarding Overview



At Recognize, we strive to have a best in class customer onboarding experience. If your package includes onboarding support, you will have a dedicated Onboarding Specialist to assist you throughout the implementation process and ensure a successful launch to your organization!



Onboarding Meetings

1

Kick-Off Meeting

2

IT Meeting

3

Budgeting & Rewards

4

Additional Features

5

Settings & Pre-Launch Review



Kick-Off Meeting

Program Strategy

1

Platform Theming

2

Feature Overview

3

IT Overview

4

Adding New Admins

5

Badge Strategy

6

Creating Badges

7

Communication Resources

8



IT Meeting

User Provisioning

1

User Authentication

2

Integrations

3

Intranet Portal

4

Email Deliverability

5



Rewards and Budgeting

Creating a Rewards Catalog **1**

Multi-currency Catalogs **2**

Provider-fulfilled Rewards **3**

Company-fulfilled Rewards **4**

Funding eGift Card Rewards **5**

Company Roles **6**

Point Allocations **7**

Sending Limits **8**



Additional Features

Announcements

1

eNPS Survey

2

Nominations

3

Tasks

4

Anniversaries

5



Settings and Pre-Launch Review

Admin Settings Review 1

Inviting Users to Recognize 2

Feature Review 3

IT Review 4

Communication Review 5

Launch Day Checklist 6



Your Onboarding Specialist's contact information:

Name:

Email:

Booking Link: