



# Welcome to Recognize



# About Recognize

Appreciate, congratulate, and celebrate your peers!

Recognize is an employee engagement platform that allows you to send and receive Recognition Badges and earn Rewards for exhibiting company values and creating a positive work culture.

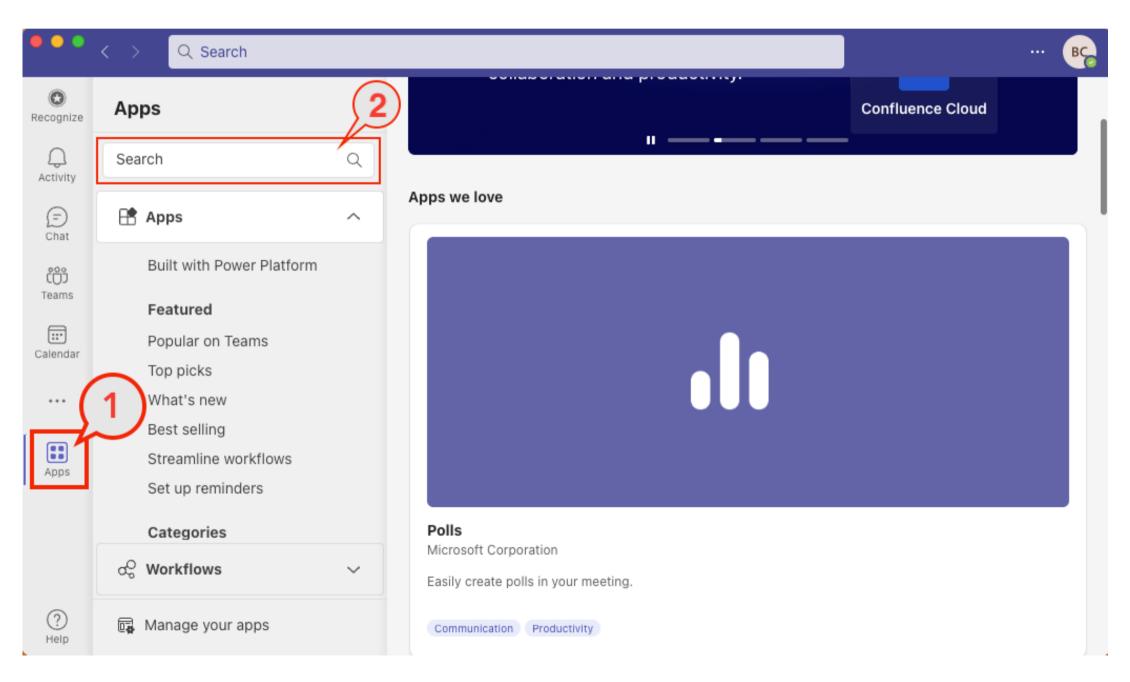


#### Recognize + Microsoft Teams

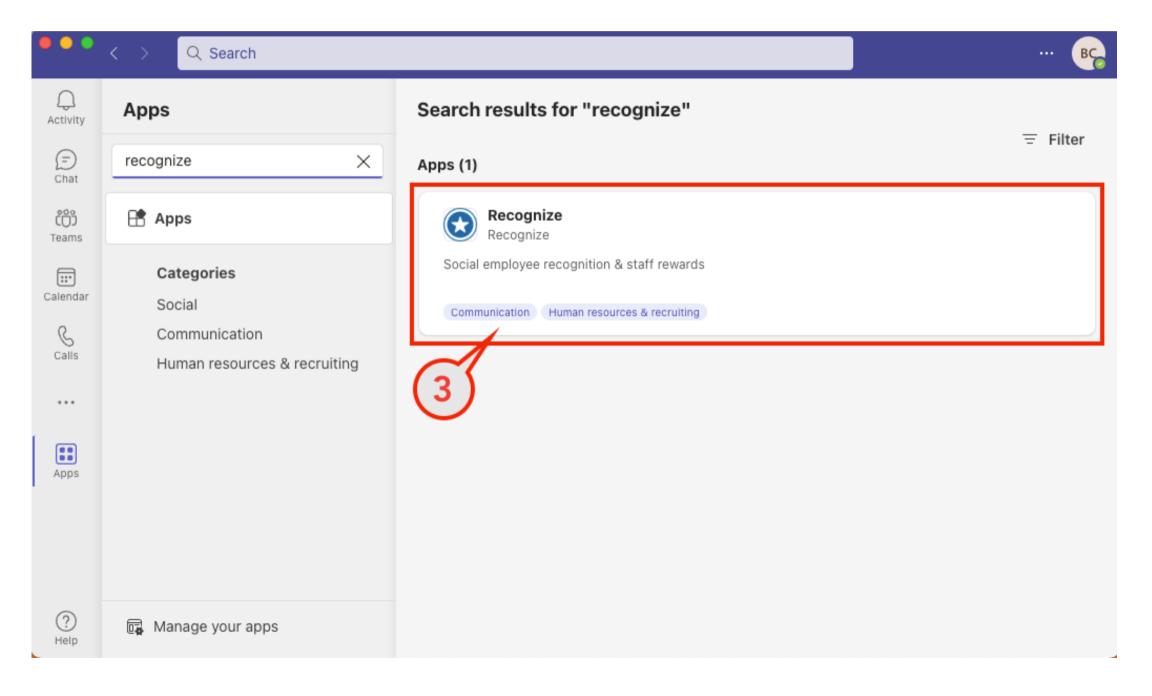
Recognize offers a Microsoft Teams integration, which allows you to view your social feed, recognize peers, access your profile, redeem gift cards, and more, all without leaving Microsoft Teams. To find out how to add Recognize to your organization's Microsoft Teams, see the video and step-by-step instructions in the following slides.



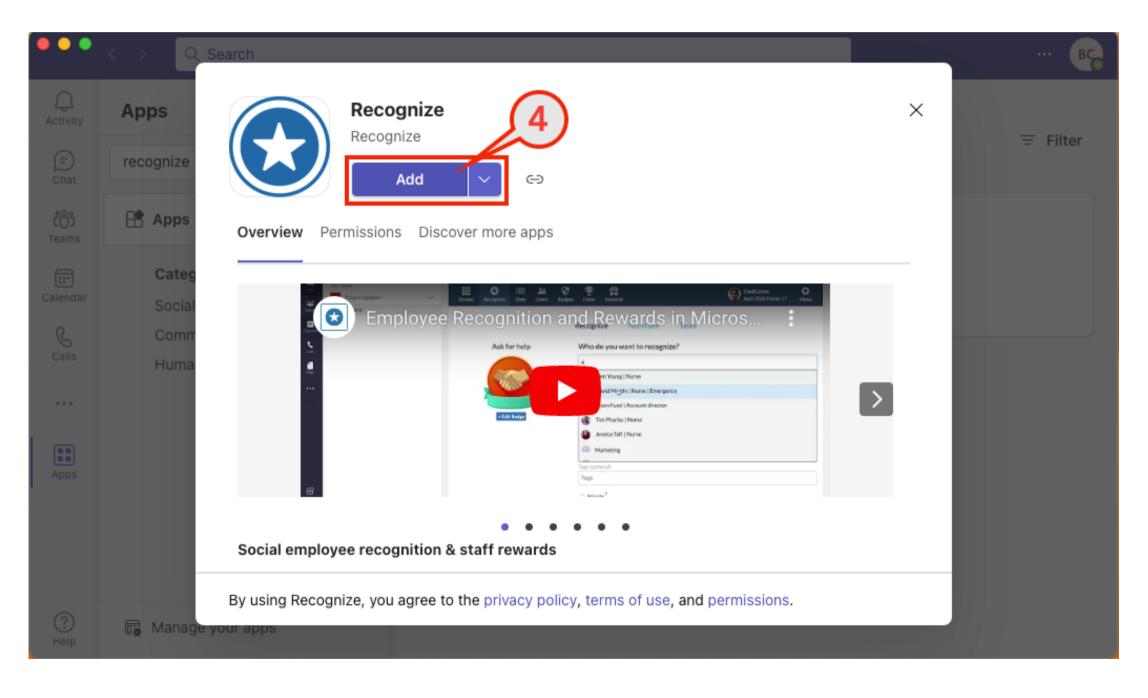
- 1. Within Microsoft Teams, start by selecting the 'Apps' button from your personal bar on the left
- 2. Search 'Recognize' in the search bar



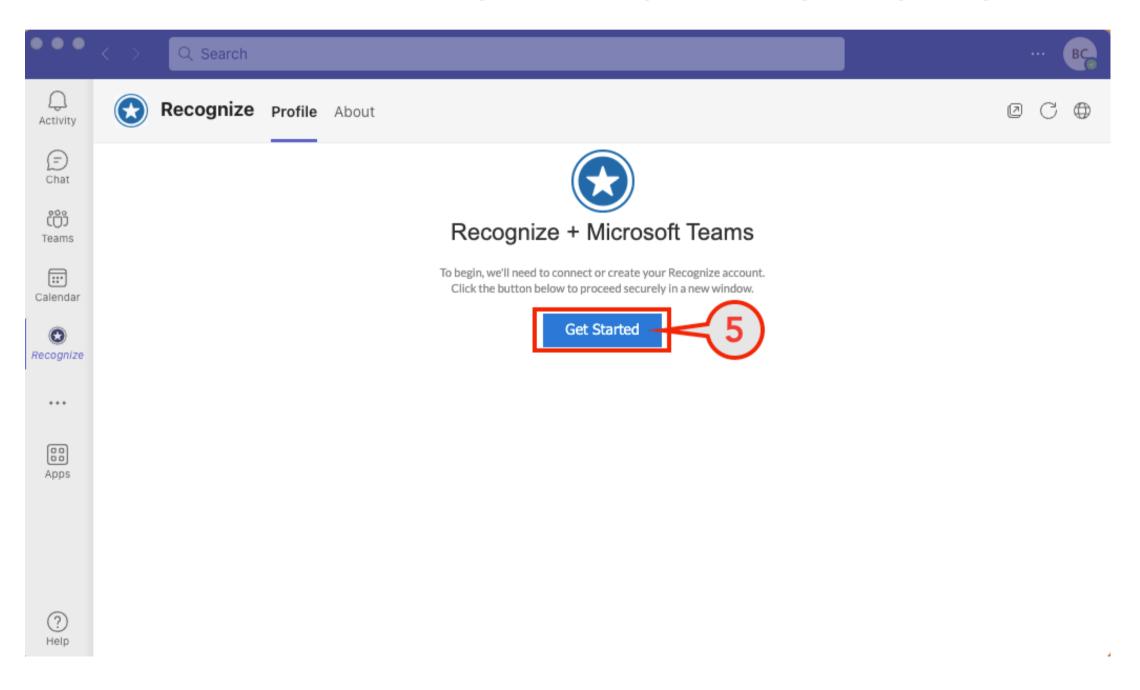
3. Select the Recognize App from the results



4. From the description screen, click 'Add' to add the app to your personal bar



5. Once the app is installed, click 'Get Started' to sign in to Recognize and begin using Recognize in Microsoft Teams





For additional information:

Visit the 'General Users' section on the Recognize Help Page